College of Pharmacy
UNIVERSITY *of* FLORIDA

Information Technology Department

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1.0 Revision History

Version	Date	Author(s)	Change Description
1.0	10/17/2017	Lane Blanchard	Initial draft standard
1.1	12/15/2018	Lane Blanchard	NONE
1.2	11/05/2019	Lane Blanchard	NONE
1.3	01/15/2021	Lane Blanchard	Updated reference to LanDesk with "AVANTI"
1.4	04/04/2023	Lane Blanchard	Updated reference for source of Imaging workstation to "AHC IT"

2.0 Policy Approval

Name of Approver: Shaima Coffey

Title of Approver: ISA and Executive Director

Approval Date: ?

Information Technology Department

3.0 Purpose

The purpose of this document is to define baseline security standards for the Windows operating system platform within the College of Pharmacy.

4.0 Details

4.1 All Windows workstations will be imaged according to College of Pharmacy IT standards, utilizing the latest official image available from AHC IT.

4.2 All Windows workstations will be joined to UFAD and each computer object will be placed in its proper Organizational Unit (OU).

4.3 The UFAD group "COP-ADM-ADMINS" and "COP-ADMINS" will be added to the local administrators group.

   4.3.1   Users will not be given administrative rights by default.

4.4 The latest version of AHC LanDesk "AVANTI" will be installed and managed by College of Pharmacy IT.

4.5 The workstation will have Bitlocker Encryption turned on and configured to encrypt all persistent storage devices in the machine.

4.6 Windows workstations will receive the majority of their security settings automatically via a baseline security group policy implemented at the COP OU level. Security settings enforced by the group policy include:

   4.6.1   Enforcement of tighter operating system security settings.

   4.6.2   Auditing.

   4.6.3   Service startup settings.

   4.6.4   Disabling of default user accounts.

   4.6.5   Automatic update configuration.

   4.6.6   Windows Firewall configuration.

4.7 In addition to the above standards, laptop workstations must also meet the following laptop specific security standards:

   4.7.1   Each laptop will receive specific security settings from an additional Group Policy Object (GPO) that will apply itself to laptops only.

5.0 Scope

The baseline standard is to be applied to all Windows workstations (Windows 7/Windows 8/Windows 10) (including virtual machines and dual boot configurations) that fall under the support scope of the College of Pharmacy IT Support team.

6.0 Related Policies

- **_IT-SEC-0009 (Pharmacy) Workstation Security Policy_**

7.0 Definitions

Group Policy Object (GPO)   Collection of settings that define what a system will look like and how it will behave for a defined group of users.

Information Technology Department

Organizational Unit (OU)   An organizational unit (OU) is a container within a Microsoft Active Directory domain, which can hold users, groups and computers.

8.0 Supporting Information

No additional supporting information was provided.